

## Academic Council Meeting Minutes January 22, 2004

- 1) Review and adoption of previous meeting minutes
  - a) January 15, 2004
- 2) Review and adoption of January 22, 2004 agenda
- 3) Old Business
  - a) NDU grading policies
  - b) Alpha numeric standard – MA132
  - c) School of Education
    - i) ED 397 Current Issues in Special Education CG
    - ii) Related Services Technician ICP
  - d) Languages and Humanities
    - i) LI 250 Literature of the Pacific CG
- 4) New Business
- 5) Other Issues
  - a) Course guide template
  - b) Declaring majors
  - c) Keyboarding placement test
  - d) Course guide web template
- 6) Schedule of next meeting

**Members present:** Tom Colton – Languages & Humanities, Jerome Ierome – Human Performance & Athletics, Glenn Keaton – Sciences & Math, Lynda Rowe – Social Sciences and Fine Arts, and Jeff Willden - Business.  
Lourdes Villazon as recorder.

**Members absent:** Lois Gage – Nursing, and Ed Lieberman – School of Education

**Staff and Faculty:** Vince Riley, Daisy Villagomez-Bier, Eric Johnson, Rik Villegas, and Dr. Bill Bingham.

Academic Council Chair Glenn Keaton called the meeting to order at 1:10 pm.

- 1) Minutes

The January 15, 2004 minutes were accepted without changes.

- 2) Agenda

The agenda was accepted with the following changes:

Move item d *NDU grading policies* from Other Issues to item a under Old Business.  
Move item b *Alpha numeric standard – MA132* from Other Issues to item b under Old Business.

3) Old Business

a) NDU grading policies

Vince Riley informed the council that the history behind giving “credit/no credit” to NDU courses took place as a result of failing grades given to students in the NDU English courses. These students were given “F” grades, because they were not able to meet the required TOEFL exam score yet they met classroom requirements. Administrators at the time decided that students deserved some kind of credit and not a failing grade. So the grading system for NDU courses established then was “credit/no credit”.

Question asked, how does an “F” grade in NDU courses affect students’ grant or scholarship awards and grade point average. It was mentioned that the CNMI scholarship covers 12 NDU credits and students pay for any NDU credits exceeding this number. Pell grant allows a maximum of 30 NDU credits. The college has a policy which says that grades/credit earned from NDU courses are not be computed into students’ GPAs, but at the present time its implementation does not follow this policy. The council would like to discuss this further with Office of Admissions and Records personnel at the next meeting.

b) Alpha numeric standard – MA132

Glenn reported that 2 out of 3 colleges and 1 out of 3 universities will accept NMC’s Intermediate Algebra course. Daisy Villagomez-Bier reported that MA151 Statistics is definitely transferable; whereas, MA 161 College Algebra is questionable. It was decided to keep MA 132 and create another math course that would fall in between MA 132 and MA 161, with the appropriate number and topic so that it will be transferable.

c) School of Education

i) ED397 Current Issues in Special Education CG  
Item tabled, Ed not present.

ii) Related Services Technician ICP  
Item tabled, Ed not present.

iii) TESL/TFL IEP

Vice president Algaier approved the transfer of the TESL/TFL endorsement program to the Languages and Humanities Department. Tom and his department will work on a new certificate program for TESL/TFL and submit it to the council for review.

d) Languages and Humanities

i) LI 250 Literature of the Pacific CG

Dr. Bingham presented the changes he made to the course guide. Changes were to include Asian Pacific literature. However, some members did not agree to the changes.

It was recommended to maintain the original purpose of the course and create another course that focuses on the Asian Pacific region only. Glenn recommended for the members to reassess for more discussion at the next meeting.

- 4) New Business
- 5) Other Issues
  - a) Course guide template  
Item tabled.
  - b) Declaring majors  
Item tabled.
  - c) Keyboarding placement test  
Item tabled.
  - d) Course guide web template  
Item tabled.
  - e) Keyboarding placement test  
Item tabled.
- 6) Schedule of next meeting  
The next meeting is scheduled for January 29, 2004.  
The meeting adjourned at 2:21pm.